

Replacing Your Important Documents

Birth and Death Certificates- Birth and death certificates can be replaced by calling the vital records office at (785) 296-1400 or online at <http://www.kdheks.gov/vital/index.html> - Fee required.

Marriage Certificates – The online link for replacement of marriage certificates is <http://www.kdheks.gov/vital/index.html>

Marriage Dissolutions (divorces) – The online link for divorce decree replacements is <http://www.kdheks.gov/vital/index.html>

Adoption Decrees – The Kansas District Courts link for adoption records - if the adoption was finalized in Kansas is <http://www.kdheks.gov>

Immigration Documents – Contact your county office or the site below for citizenship, immigration, permanent resident card (green card), employment authorization, re-entry permit and more: <http://www.uscis.gov/>

Driver Licenses – Visit any Kansas driver license office with acceptable identification and proof of address. Fee required.

Vehicle Registration, License Tab or Title – Contact the County Treasurer’s Office. You will need proof of insurance. Fees administered by county or visit <http://www.dmv.org/>

Passport – Complete form DS-64 from <http://travel.state.gov/>

Military Records – Request Standard Form 180 (SF-180) from any office of the Veterans Administration, American Legion, VFW or Red Cross, or download from <http://www.archives.gov/>

Mortgage Papers – Contact your lending institution.

Property Deeds – Contact the Register of Deed’s Office in the county where the property is located.

Insurance Policies – Contact the insurance company for replacement papers.

Social Security Card – Go to a Social Security Administration office. You also can request a copy of your Social Security statement online <http://www.ssa.gov/>

Transcript of Your Tax Return – Call nearest Treasury Department office, IRS office or 800-829-3646; request form 4506. To find your local IRS office, go to <http://tinyurl.com/mvk5dvvu>.

Savings Bonds/Notes – Complete Form PDF 1048 (Claim for Lost, Stolen or Destroyed U.S. Savings Bonds); available by calling 304-480-6112 or at <http://www.treasurydirect.gov/forms/sav1048.pdf>

Credit Cards – American Express: 800-528-4800; Discover: 800-347-2683; MasterCard: 800-622-7747; Visa: 800-847-2911