

ESF #4 – CHECKLIST OF ACTIONS BY TIME FRAME

The following table provides examples of tasks to be accomplished in each operational time frame.

TIME FRAME	ACTIONS
<p>Prevention: <i>Activities designed to prevent or lessen the impact of a disaster.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Participate in hazard identification process and identify and correct vulnerabilities in the firefighting function. <input type="checkbox"/> Develop fire safety programs that include disaster situations and present them to the public.
<p>Preparedness: <i>Activities designed to increase readiness and awareness.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Maintain this ESF Annex as well as supporting operating procedures and guidelines. <input type="checkbox"/> Ensure fire personnel receive appropriate emergency operations training. <input type="checkbox"/> Ensure fire mutual aid agreements with surrounding jurisdictions are current. <input type="checkbox"/> Develop and maintain mutual aid agreements with private area resources that could be useful for fire prevention or suppression. <input type="checkbox"/> Develop and maintain standard operating guides and checklists to support emergency firefighting operations. <input type="checkbox"/> Ensure emergency call-up and resource lists are current. <input type="checkbox"/> Ensure the availability of necessary equipment to support firefighting activities. <input type="checkbox"/> Participate in emergency training and exercises.
<p>Response: <i>Activities designed to prevent injury, damage or loss of life.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Respond as required on a priority basis. <input type="checkbox"/> Activate mutual aid if needed. <input type="checkbox"/> Coordinate activities with other responding agencies. <input type="checkbox"/> Coordinate outside fire resources. <input type="checkbox"/> Alert or activate off-duty and auxiliary personnel as required by the emergency. <input type="checkbox"/> Conduct other specific response actions as dictated by the situation.
<p>Recovery: <i>Activities designed to return the community to normal levels of functioning.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Support clean up and restoration activities. <input type="checkbox"/> Review plans and procedures with key personnel and make revisions and changes. <input type="checkbox"/> Replenish supplies and repair damaged equipment.

	<ul style="list-style-type: none"><li data-bbox="686 159 1373 264">☐ Continue all activities in coordination with the EOC based on the requirements of the incident.<li data-bbox="686 273 1281 342">☐ Participate in after-action briefings and develop after-action reports.<li data-bbox="686 350 1362 420">☐ Make necessary changes in this ESF Annex and supporting plans and procedures.
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