

## ESF #13 – CHECKLIST OF ACTIONS BY TIME FRAME

The following table provides examples of tasks to be accomplished in each operational time frame.

TIME FRAME	ACTIONS
<p><b>Prevention:</b> <i>Activities designed to prevent or lessen the impact of a disaster.</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Participate in hazard identification process and identify and correct vulnerabilities in the public safety and security function.</li> <li><input type="checkbox"/> Develop safety programs, to include disaster situations, and present them to the public.</li> </ul>
<p><b>Preparedness:</b> <i>Activities designed to increase readiness and awareness.</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Maintain this ESF Annex as well as supporting Operating Procedures and Guidelines.</li> <li><input type="checkbox"/> Ensure law enforcement personnel receive appropriate emergency operations training.</li> <li><input type="checkbox"/> Ensure mutual aid agreements with surrounding jurisdictions are current.</li> <li><input type="checkbox"/> Develop and maintain mutual aid agreements with private area resources that could be used to augment local law enforcement capabilities.</li> <li><input type="checkbox"/> Develop and maintain standard operating guides and checklists to support emergency law enforcement operations.</li> <li><input type="checkbox"/> Ensure emergency personnel call-up and resource lists are current and available to the Emergency Management Department.</li> <li><input type="checkbox"/> Ensure the availability of necessary equipment to support law enforcement activities.</li> <li><input type="checkbox"/> Participate in Emergency Management training and exercises.</li> </ul>
<p><b>Response:</b> <i>Activities designed to prevent injury, damage or loss of life.</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Respond as required on a priority basis.</li> <li><input type="checkbox"/> Activate mutual aid if needed.</li> <li><input type="checkbox"/> Coordinate activities with other responding agencies.</li> <li><input type="checkbox"/> Coordinate law enforcement agencies responding from outside the jurisdiction.</li> <li><input type="checkbox"/> Alert or activate off-duty and auxiliary personnel as required by the emergency.</li> </ul>

	<ul style="list-style-type: none"><li><input type="checkbox"/> Conduct other specific response actions as dictated by the situation.</li></ul>
<b>Recovery:</b> <i>Activities designed to return the community to normal levels of functioning.</i>	<ul style="list-style-type: none"><li><input type="checkbox"/> Review plans and procedures with key personnel and make revisions and changes.</li><li><input type="checkbox"/> Replenish supplies and repair damaged equipment.</li><li><input type="checkbox"/> Continue all activities in coordination with the EOC based on the requirements of the incident.</li><li><input type="checkbox"/> Participate in after-action briefings and develop after-action reports.</li><li><input type="checkbox"/> Make necessary changes in this ESF Annex and supporting plans and procedures.</li></ul>