

ESF #12 – CHECKLIST OF ACTIONS BY TIME FRAME

The following table provides examples of tasks to be accomplished in each operational time frame.

| TIME FRAME | ACTIONS |
|---|---|
| <p>Prevention: <i>Activities designed to prevent or lessen the impact of a disaster.</i></p> | <ul style="list-style-type: none"> <input type="checkbox"/> Based on known hazards, identify and correct vulnerabilities in the energy and utilities function. <input type="checkbox"/> Implement a public awareness campaign regarding energy and utilities safety in emergencies. |
| <p>Preparedness: <i>Activities designed to increase awareness and preparedness.</i></p> | <ul style="list-style-type: none"> <input type="checkbox"/> Maintain this ESF Annex as well as supporting operating procedures and guidelines. <input type="checkbox"/> Ensure personnel receive emergency operations training. <input type="checkbox"/> Develop guides and checklists to support emergency energy and utilities operations. <input type="checkbox"/> Ensure emergency call-up and resource lists are current. <input type="checkbox"/> Ensure the availability of necessary equipment to support energy and utilities activities. <input type="checkbox"/> Participate in emergency exercises. |
| <p>Response: <i>Activities designed to prevent injury, damage or loss of life.</i></p> | <ul style="list-style-type: none"> <input type="checkbox"/> Deploy trained individuals to the EOC. <input type="checkbox"/> Alert or activate off-duty and auxiliary personnel as required by the emergency. <input type="checkbox"/> Coordinate activities with other responding agencies. <input type="checkbox"/> Conduct specific response actions as dictated by the situation. |
| <p>Recovery: <i>Activities designed to return the community to normal levels of functioning.</i></p> | <ul style="list-style-type: none"> <input type="checkbox"/> Continue all activities in coordination with the EOC based on the requirements of the incident. <input type="checkbox"/> Support restoration activities. <input type="checkbox"/> Replenish supplies and repair damaged equipment. <input type="checkbox"/> Participate in after-action briefings and develop after-action reports. <input type="checkbox"/> Make necessary changes in this ESF Annex and supporting plans and procedures. |