

## ESF #10 – CHECKLIST OF ACTIONS BY TIME FRAME

The following table provides examples of tasks to be accomplished in each operational time frame.

TIME FRAME	ACTIONS
<p><b>Prevention:</b> <i>Activities designed to prevent or lessen the impact of a disaster.</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Participate in the hazard identification process and identify and correct vulnerabilities.</li> <li><input type="checkbox"/> Develop emergency preparedness programs for hazardous materials incidents.</li> </ul>
<p><b>Preparedness:</b> <i>Activities designed to increase readiness and awareness.</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Maintain this ESF Annex and its attachments.</li> <li><input type="checkbox"/> Ensure personnel are appropriately trained and equipped to deal with hazardous materials incidents.</li> <li><input type="checkbox"/> Develop and maintain standard operating guides and checklists for hazardous materials incidents.</li> <li><input type="checkbox"/> Ensure notification and call-up lists are current.</li> <li><input type="checkbox"/> Participate in Emergency Management training and exercises.</li> </ul>
<p><b>Response:</b> <i>Activities designed to prevent injury, damage or loss of life.</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Deploy appropriately trained personnel to the incident.</li> <li><input type="checkbox"/> Deploy a representative to the County EOC if requested.</li> <li><input type="checkbox"/> Request mutual aid as needed.</li> <li><input type="checkbox"/> Request assistance from the EPA, KDHE and others as dictated by the situation.</li> <li><input type="checkbox"/> Coordinate the activities of all responding agencies.</li> <li><input type="checkbox"/> Conduct other specific response actions as dictated by the situation.</li> </ul>
<p><b>Recovery:</b> <i>Activities designed to return the community to normal levels of functioning.</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Continue to coordinate the activities of all responding agencies.</li> <li><input type="checkbox"/> Support community recovery activities.</li> <li><input type="checkbox"/> Participate in after-action briefings and develop after-action reports.</li> <li><input type="checkbox"/> Develop and implement mitigation strategies.</li> <li><input type="checkbox"/> Make necessary changes in this ESF Annex and supporting plans and procedures to improve future operations.</li> </ul>